



PERSONNEL VACANCY

REF NO. 4.1.2.1

The Magareng Local Municipality, with its Head Office in Warrenton located in the Frances Baard District Municipality in the Northern Cape, seeks a competent and visionary leader to Head its Community Service Department. Applications are invited from suitably qualified persons with innovative and strategic thinking ability, strong communication skills and a quality and driven attitude.

HOD: COMMUNITY SERVICES (RE-ADVERTISEMENT)

A competitive remuneration package commensurate with experience and proven competence is on offer, plus 4% remote allowance, the total remuneration package is excluding a performance based bonus. Negotiable in terms of Government Gazette No. 48789 of 14 June 2023.

Municipal Categorisation	Total Remuneration Package per annum (Minimum)	Total Remuneration Package per annum (Midpoint)	Total Remuneration Package per annum (Maximum)
2	R884 772	R994 126	R1 087 610

Appointment Status:

- Permanent Appointment. The successful candidate will be required to sign a performance agreement with the Municipality
- **Minimum Qualifications / Requirements:**
 - Bachelor Science Degree in Social Sciences / Public Administration / Law or equivalent.
 - Compliance with all the requirements as contained in the Municipal Regulations on Minimum Competency levels, Gazette 29967 of 15 June 2007, as amended by GN.R 1146 as published in the GG 41996 dated 26 October 2018, alternatively successfully completed the prescribed Unit Standards within 18 months from the date of appointment in accordance with Government Notice Regulation, No. 1146 of 26 October 2018, as promulgated in Government Gazette No. 41996.
 - Registration with the South African Council for Social Services Professionals (SACSSP), or similar recognised relevant professional body will be an added advantage.
 - Valid driver's licence.
 - No criminal record.
- **Years of experience:**
 - 5 years of relevant experience at middle management level and have proven successful institutional transformation within public and private sector.
- **Core Competencies:**
 - As stipulated in Annexure A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014.

Key Performance Areas

This post operates at a strategic level to provide strategic support to all the functions within the Magareng Municipality with the main priorities being:-

- Overall Management of the Community Services Department;

- Local Economic Development Management;
- Manage Parks and Receptions which include Libraries;
- Manage Public Safety which includes Municipal Traffic and Securities;
- Housing and Land Use Management
- Cemetery Management and Landfill site.
- Manage Develop Plans and Programmes for the Department within the Municipality in line with IDP objectives.
- Human Resource Management within the Community Services Department
- Liaison and communication
- Maintenance of vehicle and equipment.
- Management of Health and Safety within the Department.

Knowledge

- Good knowledge and understanding of relevant policy and legislations
- Good knowledge and understanding of institutional governance system and performance management.

Please Note:

- Candidates are required to complete the prescribed “Annexure C” application form as per Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014 which is obtained from the Internet at www.gpwonline.co.za. (failure to do so will result in the candidate being disqualified)
- Shortlisted candidates will be subjected to security vetting/screening, verification of qualifications, criminal record and employment history/reference check and competency assessment and should disclose financial interests.
- Suitably qualified applicants must submit an application form as per “Annexure C”, a detailed CV, certified copies of academic qualifications, Identity document and driver’s licence (certified copies must not be older than 3 months) should be addressed to **The Municipal Manager P.O. Box 10 Warrenton Northern Cape 8530**
- The municipality reserves the right to appoint or not appoint any person.
- **Closing Date: 06 October 2023**

Enquiries: Acting Municipal Manager (Mr Tumelo Thage) Tel: 053 497 3111 during office hours (07:30 – 16:00)