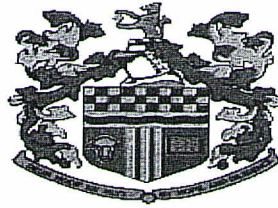


MAGARENG



MUNICIPALITY

INVITATION: FORMAL WRITTEN PRICE QUOTATION FOR SEVEN DAYS NOTICE

BID NO: RFQ06/2025/26

Magareng Municipality hereby invites suitably prospective service providers to quote for **"Supply & Delivery of License Update For Microsoft Office 365 Pro Plus License Valid For 36 Months (Excluding Installation)"** Sealed price quotations clearly marked **"BID NO: RFQ16/2024/25 "Supply & Delivery of License Update For Microsoft Office 365 Pro Plus License Valid For 36 Months (Excluding Installation)"** clearly endorsed on the envelope **must** be submitted to Magareng Local Municipality, Magrietha Prinsloo street, WARRENTON, 8530. Bids **must** reach the municipality before **12H00 on Friday 03 October 2025**

SPECIFICATION AS FOLLOWS:

- Microsoft OVS o Core CAL ALNG Lic/SA Pack OLV D 1Y Platform Device CAL (unlimited users);
 - WIN E3 per DVC II Lng Upg/SA Pack OLV 1D Platform 1 Year (unlimited users);
 - Vision Pro ALNG Lic/SA Pk OLV D 1Y AP (x2)
 - Project ALNG Lic/SA Pack OLV D 1Y AP (x8)
 - Windows Serves STD CORE AllLng Lic/SA Pack OLV D AP Core Lic 1 Year (unlimited);
 - Exchanged Svr Std ALNG Lic/SA Pack OLV 1 Y AP (x1);
 - SQL Svr Std Core ALNG Lic/SA Pack OLV 2 Lic D AP Core License 1 Y (x2)
 - Micro Office;
 - Microsoft 365 Apps for enterprise (Formerly Pro Plus) (Government Pricing) (Unlimited users);
1. The municipality may increase or decrease number of licenses during the duration of the agreement, based on the requirements of Microsoft and internal environment.
 2. Additional quantities to be quoted separately.
Company accreditation
The company must be an authorized Microsoft reseller, with status of minimum silver partnership, proof must be provided

Price schedule should be based on the above mentioned quantities and future price must be included in the total quotation price (price must not be based on rate of exchange).

1. Late, emailed, faxed, incomplete quotes will not be considered.
2. All quotes will be adjudicated and awarded in terms of the Magareng Local Municipality Procurement and Supply Chain Management Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the regulations promulgated under this Act. This bid is subject to the General Conditions of Contract and, if applicable, any other Special Condition of Contract.
3. **Suppliers must submit their quotes with the following documentation and or information:**
 - 3.1 A valid original Tax Clearance certificate or valid tax pin.
 - 3.2 A certificate certifying that the bidder has no undisputed commitments for municipal services towards a municipality or service provider i.r.o. payments which are overdue more than 90 days, if the bidder is the lessee a valid lease agreement together with the municipal account of the landlord, or a letter from tribal authority if the service provider operates in rural areas.
 - 3.3 Quotes must be valid for a period of 30 days
 - 3.4 Certified evidence of B-B.B.E.E. contributor status by SANAS, IRBA or SANAS accredited agencies or valid affidavit.
 - 3.5 MBD 4, 6.1, 8 and 9 must be fully completed and signed together with quotation, (**MBD Forms can be downloaded on the municipal website, tenders & quotation then under SCM Implementation Checklist**).
 - 3.6 Bidders must be registered on the Central Supplier Data Base and must be compliant.
 - 3.7 In terms of procurement preferential policy, the municipality aims to achieve Historical Disadvantage Individuals (HDI) special goal. Therefore, the 80 points will be for price and 20 points will be for specific goals (Locality and HDI) see the table below:

SPECIFIC GOALS:

Locality (10 point max).	
Locality.	Number of points for locality.
Within the boundaries of Magareng Local Municipality.	10
Within the boundaries of Northern Cape District/Francis Baard District.	6
Within the boundaries of Northern Cape.	4
Outside the boundaries of the Northern Cape or failure to provide proof.	0

Historical disadvantaged individuals (10 points max).	
Number of points for HDI.	
"Ownership South Africa"	
<51 %	4
>51% <100%	6
100%	10

4. The Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or only part of a bid if (a) the bid amounts received are too high; (b) the bids do not comply with the specific bid goals; or (c) objective criteria exist which justify or necessitate the non-acceptance of any bids.
5. Address and the vat number 4840122032 of the municipality must appear on the quote.
6. Failer to meet the above requirements or submission of documents, except for submission of BBBEE certificate or Valid sworn affidavit will lead to disqualification of the quotation.

Enquiries: SCM Office at Tel no :(053) 497 3111)

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MR T Thage
Municipal Manager
Notice date: 26/09/2025