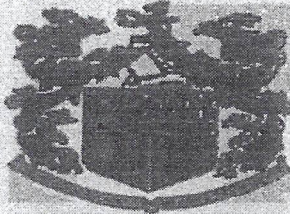


MAGARENG



MUNICIPALITY

MAGRIETHA PRINSLOO STREET

P.O. BOX 10

W  
ARRENTON  
8530

Tel No : 053 497 3111  
E - Mail : [taelo@magareng.gov.za](mailto:taelo@magareng.gov.za)  
: [taelomolefi@gmail.com](mailto:taelomolefi@gmail.com)

WARRENTON  
8530

Fax No : 053 497 4514

Enquiries : Taelo. Molefi

Reference: 3.2.2.2

23 SEPTEMBER 2024

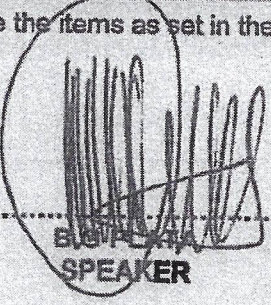
COUNCILLORS :  
N.L. MASE  
B.N. MEMANE  
M.F. MELATO  
L.O. AMOSE  
C.M. MERE  
B.G. PLATA  
D. WATSON  
W.J. POTGIETER  
B.C. MAHAPA  
K.C. MEKHOA  
L. VALTYN

OFFICIALS :  
TUMELO THAGE  
D.C. LENTSOE  
K. KHAZIWA  
T. THAGE  
TAELO MOLEFI

ACTING MUNICIPAL MANAGER  
HOD: CORPORATE SERVICES  
ACTING CHIEF FINANCE OFFICER  
HEAD: TECHNICAL SERVICES)  
COMMITTEE SECRETARY)

Dear Councillors and Officials

NOTICE IS HEREBY GIVEN in terms of Section 29 (1) of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998) that **ORDINARY COUNCIL MEETING** will be convened on the **30 SEPTEMBER 2024 (MONDAY)** in the **MUNICIPAL COUNCIL CHAMBER @ 10:30** to consider and decide the items as set in the **AGENDA**.

  
SPEAKER



Notice

Notice

Ordinary

Council

Meeting

Name & Surname	Designation	Date	Time	Signature
MRS M. MASE	Mayor	30/09/24	11:15	[Signature]
MRS H. MONTAGNE	CLERK	30/09/24	11:16	[Signature]
MR B. PLATA	SPEAKER	30/09/24	11:16	[Signature]
MR N. POTCHER	CLERK	30/09/24	11:09	[Signature]
MR C. M. MORE	CLERK	30/09/24	11:09	[Signature]
MR S. MATHIAS	CLERK	30/09/24	11:09	[Signature]
MS D. WATSON	CLERK	30/09/24	11:12	[Signature]
MRS M. MELTON	CLERK	30/09/24	11:12	[Signature]
MS D. AMOZE	CLERK	30/09/24	11:12	[Signature]
MS L. VARTYAN	CLERK	30/09/24	11:10	[Signature]
MRS M. MCKAY	CLERK	30/09/24	11:09	[Signature]
MR T. MITCHELL	CLERK	30/09/24	11:09	[Signature]
MR C. LENTON	Officer	30/09/24	11:09	[Signature]
MS R. KIMAZIWA	Officer	30/09/24	11:09	[Signature]

# ATTENDANCE REGISTER

Date: 30 September 2024

Time: 11:00

Venue: Council Chamber

Subject: Ordinary Council Meeting

Name and Surname	Designation	Signature
MONTSI B. MEMANE	CLERK	
THEO MASE	CHAIR / MAYOR	
Makwena Potlako	CLERK	
Jungo Tsege	Atty Gen	
Korlaire Valtyn	CLERK	
Keelehanglo Metchog	CLERK	
BOITUMELO MAHAPA	CLERK	
CORNEY LENTHOE	Official	
Makwena Mase	CLERK	
Duma Amose	CLERK	
Mosego Melato	CLERK	
MILTON NAMELANG	MANAGER: HOUSING & LAND USE	
BC MAKWARI	MANAGER: LED	
Soyakele Phile	SPEAKER	
Letso Magozi	Comm Serv	



	<b>MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 30 SEPTEMBER 2024 IN THE COUNCIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY @ 10H45</b>	
1.	<b><u>OPENING &amp; WELCOME</u></b>	
	<ul style="list-style-type: none"> <li>- The Speaker welcomed everyone present thereafter declared the Ordinary Council Meeting opened.</li> </ul>	
2.	<b><u>ATTENDANCE REGISTER</u></b>	
	Mrs N.L. Mase Mr B.G Plata Ms B.N Memane Ms L.O Amose Ms D. Watson Mrs M. Mekhoa Ms L. Valtyn Mr B.C Mahapa Mr C.M Mere Mrs M. Melato Mr Tumelo Thage Mrs C. Lentsoe Ms K. . Khaziwa Mr Taelo Molefi	Executive Mayor Speaker Councillor Councillor Councillor Councillor Councillor Councillor Councillor Councillor Acting Municipal Manager HOD: Corporate Services Acting Chief Finance Officer Committee Secretary
3.	<b><u>APPLICATION FOR LEAVE OF ABSENCE</u></b>	
	None	
4.	<b><u>QUARUM</u></b>	
	Meeting quorate	
5.	<b><u>DECLARATION OF INTEREST</u></b>	
	None	
6.	<b><u>OFFICIAL NOTICES</u></b>	
	<b>(i) <u>BY THE SPEAKER</u></b>	
	1. None	
	<b>(ii) <u>BY THE MAYOR</u></b>	
	None	
	<b>(iii) <u>BY COUNCILLORS</u></b>	
	None	
	<b>(iv) <u>BY THE MUNICIPAL MANAGER</u></b>	



	None
7.	<b><u>MINUTES: ORDINARY COUNCIL HELD ON THE 26 JUNE 2024 IN THE COUNCIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY AT 10H00</u></b>
7.1	<b><u>CORRECTIONS</u></b> None
7.2	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b>
7.2.1	<b><u>WARRENVALE GRAVE YARD</u></b> <b><u>RESOLVED</u></b> <ol style="list-style-type: none"> <li>1. Council <b><u>RESOLVED</u></b> that community members must produce payment slip from municipality before digging a grave.</li> <li>2. That Office of the Mayor must issue a proof of issuing a grave for Paupers funeral in order to keep records</li> <li>3. Council <b><u>RESOLVED</u></b> that a proper investigation be done regarding affordability of the family before assisting with Paupers Funeral.</li> </ol> <b><u>ADOPTION OF THE MINUTES</u></b> Proposed by: Councillor D. Watson Seconded by: Councillor L. Valtyn
8.	<b><u>MINUTES : EXCO MEETING HELD ON THE 01 JULY 2024 IN THE COUNCIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY</u></b>
8.1	<b><u>CORRECTIONS</u></b> None.
8.2	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b> None
8.3	<b><u>ADOPTION OF THE MINUTES</u></b> Proposed by: Councillor W Potgieter Seconded by: Councillor N. Memane



9.	<b><u>MINUTES: SPECIAL COUNCIL MEETING HELD ON THE 08 JULY 2024 IN THE COUNCIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY @ 10H30</u></b>
9.1	<b><u>CORRECTIONS</u></b> None
9.2	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b> None
9.3	<b><u>ADOPTION OF THE MINUTES</u></b> Proposed by: Councillor W. Potgieter Seconded by: Councillor N. Mase
10.	<b><u>MINUTES OF THE EXCO HELD ON THE 30 AUGUST 2024 IN THE COUNCIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY @ 09H00</u></b>
10.1	<b><u>CORRECTIONS</u></b> None
10.2	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b> None
10.3	<b><u>ADOPTION OF THE MINUTES :</u></b> Proposed by: Councillor W. Potgieter Seconded by Councillor: N. Memane
11.	<b><u>MINUTES: SPECIAL COUNCIL HELD ON THE 30 AUGUST 2024 IN THE COUNCIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY @ 10H00</u></b>
11.1	<b><u>CORRECTIONS</u></b> None
11.2	<b><u>MATTERS ARISING FROM THE PREVIOUS MINUTES</u></b> None



11.3	<p><b><u>ADOPTION OF THE MINUTES</u></b></p> <p>Proposed by: Councillor W. Potgieter Seconded by: Councillor C.M Mere</p>
12.	<p><b><u>MINUTES: CORPORATE SERVICES HELD ON THE 10 SEPTEMBER 2024 @09h00 IN THE COUNCIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY</u></b></p>
12.1	<p><b><u>CORRECTIONS</u></b></p> <p>None</p>
12.2	<p><b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b></p>
12.2.1	<p><b><u>UNEMPLOYMENT INSURANCE FUND</u></b></p> <p><b><u>RESOLVED</u></b></p> <p>1. Council <b><u>RESOLVED</u></b> that in future the status of Unemployment Insurance Fund of Municipal Employees be reported to Corporate Services Committee Meetings.</p>
12.3.	<p><b><u>NON-SITTING OF MPAC</u></b></p> <p><b><u>RESOLVED</u></b></p> <p>1. Council <b><u>RESOLVED</u></b> that MPAC must sit on a a quarterly basis as other committees of council.</p>
12.3	<p><b><u>ADOPTION OF THE MINUTES</u></b></p> <p>Proposed by: Councillor C.M Mere Seconded by: Councillor M. Mekhao</p>
13.	<p><b><u>MINUTES: BUDGET &amp; TREASURY COMMITTEE HELD ON THE 11 SEPTEMBER 2024 @ 10H00 IN THE COUCNIL CHAMBER OF MAGARENG LOCAL MUN ICIPALITY @ 10H15</u></b></p>
13.1	<p><b><u>CORRECTION</u></b></p> <p>None</p>
13.2	<p><b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b></p> <p>None</p>



13.3	<b><u>ADOPTION OF THE MINUTES</u></b> Proposed by: Councillor Mase Seconded by: Councillor Mekhoa
14.	<b><u>MINUTES: COMMUNITY SERVICES COMMITTEE HELD ON THE 12 SEPTEMBER 2024 @ 10:30 IN THE COUCNIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY</u></b>
14.1	<b><u>CORRECTIONS</u></b> None
14.2	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b>
14.2.1	<b><u>NON-IMPLEMENTATION OF COUNCIL RESOLUTIONS.</u></b> <ol style="list-style-type: none"> <li>1. Council <b><u>RESOLVED</u></b> that the below mentioned Council resolutions be dealt with in a session to be arranged where all councillors and Community Services Manager will be in attendance to give clarity on the progress of the implementation of the council resolutions.</li> <li>2. Council <b><u>FURTHER RESOLVED</u></b> that a detailed report on LED Projects be available on the day and also Agri-Juda and N12 Shopping developer be invited to attend the meeting-           <ul style="list-style-type: none"> <li>- Council <b><u>RESOLVED</u></b> that Community Services Managers must prepare memo's in time so that procurement of motor vehicles parts can be speeded up.</li> <li>- Council <b><u>RESOLVED</u></b> that Road Signage (NO TRUCKS ALLOWED) be erected at the entrance of the town from all directions.</li> <li>- Council <b><u>RESOLVED</u></b> that Community Halls be repaired so that municipality can start generate income.</li> <li>- Council <b><u>RESOLVED</u></b> that the process of Advertising and Appointing HOD: Community Services be speeded up so that Community Services Managers can be hold accountable atr their units.</li> <li>- Council <b><u>RESOLVED</u></b> that all municipal departments (including Traffic Department) must use one municipal bank no separate bank account can be tolerated</li> <li>- That provision must be made by the Acting Chief Finance Officer to allocate a cashier to Traffic Department to execute cashier duties from 07h30 – 16h00.</li> <li>- Council <b><u>RESOLVED</u></b> that Chief Traffic Officer be notified in writing to stop closing the Traffic Office at 12h00.</li> <li>- Council <b><u>RESOLVED</u></b> that provision be made to conduct more Learners Driver's Licence classes in a week so that municipality can generate more revenue.</li> <li>- Council <b><u>RESOLVED</u></b> that the two main roads in town be priorities when fixing potholes so</li> </ul> </li> </ol>



14.3	<p>that Traffic Department can start conduct Testing for Driver's Licences.</p> <ul style="list-style-type: none"> <li>- Council <b><u>RESOLVED</u></b> that Skills Audit be conducted to all municipal employees so that employees can be placed in relevant departments according to their qualifications and skills.</li> </ul> <p><b><u>ADOPTION OF THE MINUTES:</u></b> Proposed by: Councillor O. Amose Seconded by Councillor W. Potgieter</p>
15.	<p><b><u>MINUTES OF THE TECHNICAL SERVICES COMMITTEE MEETING HELD ON THE 13 SEPTEMBER 2024 IN THE COUNCIL CHAMBER OF MAGARENG LOCAL MUNICIPALITY @ 10H15</u></b></p>
15.1	<p><b><u>CORRECTIONS</u></b> None</p>
15.2	<p><b><u>MATTERS ARISING FROM PREVIOUS MEETING</u></b> None</p>
15.3	<p><b><u>ADOPTION OF THE MINUTES:</u></b> Proposed by: Councillor M. Melato Seconded by: Councillor W. Potgieter</p>
16.	<p><b><u>ITEM: A157/24: OVERDRAFT BANKING FACILITIES WITH ABSA FOR 2024/25 FINANCIAL YEAR</u></b></p> <p>Compiled by: Acting Chief Finance Officer</p> <p><b><u>RECOMMENDATION</u></b></p> <p>1. That Council to <b><u>APPROVE</u></b> an Overdraft Banking Facility with ABSA for the 2024/25 financial year</p> <p><b><u>RESOLVED</u></b></p> <p>1. Council <b><u>APPROVED and ADOPTED</u></b> an Overdraft Banking Facility with ABSA for the 2024/25 financial year</p>



2. Council **RESOLVED** that low Revenue Collection is a great concern therefore community members must be encouraged to pay their services especially in Ikutseng residence.
3. Council **FURTHER RESOLVED** that installation of Smart Water Meters be speeded up so that municipality can start generating income from Ikutseng.

**ADOPTIOIN OF THE ITEM:**

Proposed by Councillor N. Memane

Seconded by Councillor W. Potgieter

17.

**ITEM: A158/24: VALUATION DATE**

**(Compiled by: Acting Chief Finance Officer)**

**RECOMMENDATION**

1. That the date for the designated municipal valuer be 12 October 2023.
2. That the date of valuation be 01 July 2024.

**RESOLVED**

1. Council **RES NBN**
2. **OLVED** that the date for the designated municipal valuer be 12 October 2023 and that the date of valuation be 01 July 2024.

**Council FURTHER APPROVED the DESIGNATED MUNICIPAL VALUER TT Property Consultants (Pty) Ltd that was appointed as Municipal Valuers on 12 October 2023 to compile and maintain the general valuation of the municipality for the period 01 July 2024 to 30 June 2030.**

**ADOPTIOIN OF THE ITEM:**

Proposed by Councillor W. Potgieter

Seconded by Councillor N. Mase



18.	<p><b>ITEM : CO35/24</b>      <b><u>FILLING OF THE MUNICIPAL MANAGER'S POSITION</u></b></p> <p><b><u>RECOMMENDATION TO THE MUNICIPAL COUNCIL</u></b></p> <p>1. FOR CONSIDERATION</p> <p><b><u>RESOLVED</u></b></p> <ol style="list-style-type: none"> <li>1. That Council <b><u>TAKE NOTE</u></b> of the contents of the letter from the MEC 's Office regarding the filling of the Municipal Manager's position;</li> <li>2. That all the interviewed candidates be informed of the outcome of the interview;</li> <li>3. Council further <b><u>RESOLVED</u></b> that the position of the Municipal Manager be Re-Advertised;</li> <li>4. That the panel for the position of Municipal Manager be as follows: <ul style="list-style-type: none"> <li>- The Executive Mayor (Chairperson)</li> <li>- The Chairperson of Community Services portfolio committee;</li> <li>- The District Municipal Manager;</li> <li>- The Senior Official from Salga;</li> <li>- The Senior Official from Coghsta.</li> </ul> </li> </ol> <p><b><u>ADOPTION OF THE ITEM:</u></b> Proposed by Councillor W. Potgieter Seconded by Councillor N. Mase</p>
19.	<p><b>ITEM : CO36/24</b>      <b><u>REPORT ON THE RECRUITMENT AND SELECTION PROCESS OF THE POSITION OF THE CHIEF FINANCIAL OFFICER</u></b></p> <p><b><u>RECOMMENDATION TO THE MUNICIPAL COUNCIL</u></b></p> <ol style="list-style-type: none"> <li>1. All Panel Members agreed unanimously and by way of consensus that Ms Kedisalelse Khaziwa be recommended for the appointment of the Chief Financial Officer position based on the following reasons:- <ul style="list-style-type: none"> <li>• Ms Khaziwa outperformed the other candidates and was the highest scoring candidate during the interview process;</li> <li>• Ms Khaziwa got better results and scored higher than the other candidates for the competency assessments; and</li> <li>• Ms Khaziwa is the most competent candidate to be recommended to Council for the appointment of the Chief Finance Officer position.</li> </ul> </li> </ol> <p><b><u>RESOLVED</u></b></p> <ol style="list-style-type: none"> <li>1. That Council <b><u>TAKES NOTE</u></b> of the Report from the Recruitment and Selection Panel on the Chief Financial Officer;</li> <li>2. Council further <b><u>NOTED</u></b> that All Panel Members agreed unanimously and by way of</li> </ol>



	<p>consensus to recommend Ms Kedisaletse Veronica Khaziwa for the appointment of the Chief Financial Officer position based on the following reasons:-</p> <ol style="list-style-type: none"> <li>Ms Khaziwa outperformed the other candidates and was the highest scoring candidate during the interview process;</li> <li>Ms Khaziwa got better results and scored higher than the other candidates for the competency assessments; and she is the most suitable candidate to be appointed as the Chief Finance Officer of Magareng Local Municipality;</li> <li>The Magareng Municipal Council <b>RESOLVED</b> to <b>APPOINT</b> Ms Kedisaletse Veronica Khaziwa as the Chief Financial Officer with <b>EFFECT</b> from the 01st November 2024 on a permanent basis;</li> <li>That Ms Khaziwa be offered a remuneration package at the minimum notch of R913 969 per annum in accordance with the of the Local Government: Municipal System Act (32/2000): Upper limits of total remuneration packages payable to Municipal Managers and Managers directly accountable to the Municipal Manager as signed by the Minister on the 27 May 2024;</li> <li>That in addition to the remuneration package, a 4% remote allowance not exceeding total annual remuneration package be paid to her on an annual basis in accordance with Section 11 (1) of the Upper Limits;</li> <li>That all the interviewed candidates , including applicants who were unsuccessful be informed of the outcome of the interview;</li> <li>That within 14 days of the Council decision, a written report be submitted to the MEC for local government regarding the appointment process and outcome as required by Section 17 (3) (b) of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers.</li> </ol> <p><b><u>ADOPTION OF THE ITEM:</u></b> Proposed by Councillor W. Potgieter Seconded by Councillor N. Mase</p>
20	<p><b>ITEM : CO37/24</b></p> <p><b><u>REPORT ON THE RECRUITMENT AND SELECTION PROCESS OF THE POSITION OF THE HOD: COMMUNITY SERVICES</u></b></p> <p><b><u>RECOMMENDATION TO THE MUNICIPAL COUNCIL</u></b></p> <ol style="list-style-type: none"> <li>The Recruitment and Selection Panel shortlisted six candidates for the position of the HOD: Community and the screening process could not be finalized within the prescribed period of 21 days due to the delay caused by the candidates who were shortlisted for the position.</li> <li>It is on this basis that it is recommended that the position be re-advertised due to the time lines.</li> </ol> <p><b><u>RESOLVED</u></b></p> <ol style="list-style-type: none"> <li>That Council <b>TAKE NOTE</b> of the item on the recruitment of the HOD: Community Services.</li> <li>That the position of the HOD: Community Services be Re-Advertised.</li> </ol>



3. That the panel for the position of HOD: Community Services be as follows:
- The Municipal Manager (Chairperson)
  - The Chairperson of Community Services portfolio committee;
  - The District Municipal Manager
  - The Senior Official from Salga

**ADOPTION OF THE ITEM:** Proposed by Councillor N. Memane  
Seconded by Councillor N. Mase

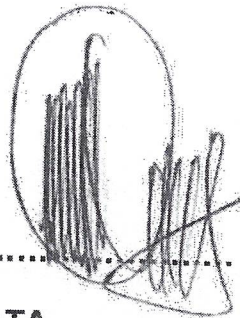
18.

**CLOSURE**

**The Speaker thanked everyone present and adjourned the meeting**

**@**

**14:50**



**B.G PLATA  
SPEAKER**

**30 / 09 / 2024**  
**DATE**