

MAGARENG



MUNICIPALITY

PERSONNEL VACANCY

Magareng Local Municipality, serving the towns and rural areas of Warrenton, invites applications from suitably candidates to fill the following vacant positions within its establishment:

POST: FINANCE INTERN X1
STIPEND: R120000 PER ANNUM
PERIOD: TWO YEARS INTERNSHIP CONTRACT

MINIMUM QUALIFICATIONS/POST REQUIREMENTS

- Applicants must be in possession of a completed three year B.Com Degree with majors in Accounting, Economics, Internal Audit or Financial management.
- Internal Audit and/or Risk Management will be an added advantage.
- Must be unemployed
- No experience required;
- Reasonable written and verbal communication skills and computer literacy are further requirements.

DUTIES/RESPONSIBILITIES

- The incumbent will report directly to the Chief Financial Officer;
- Assist with the completion and implementation of the National Treasury Budget Reform Programme or Municipal Budget;
- Develop statistical reporting modules and electronic capturing of all data in all sections of Financial Management;

The incumbent`s performance will be regularly monitored and assessed by the Chief Finance Officer

PLEASE NOTE:-

- **No late of faxed and/or electronically submitted applications will be considered.**
- **Only hard-copy applications will be considered.**
- The successful applicants will be expected to sign an Internship agreement, which is an additional to the employment contract. This will ensure commitment to the MFM Programme which requires, amongst others, full participation in the training and workplace programs. Interns will be subject to the Municipal Disciplinary Code.
- Candidates who have been recommended for appointment by the selection panel will be subjected to security vetting/screening, criminal record and employment history/reference check and disclosure of interest;
- Magareng Municipality reserves the right to nullify or cancel the employment contract and recover all costs incurred by the municipality including remuneration, advertisement, and travel and subsistence allowance to attend interviews, etc., should it be discovered that the successful candidate submitted false or insufficient information which resulted to the contravention of the provisions of Municipal Council Policies or any other relevant legislation.
- Suitably qualified applicants must submit their application letter with a detailed CV, certified copies of academic qualifications and Identity document. (certified copies must not be older than 3months) to **The Municipal Manager P.O. Box 10 Warrenton Northern Cape 8530**

- Written communication will only be with shortlisted candidates and if no communication has been received from the municipality within three (3) months after the closing date, please consider your application not successful.
- The municipality reserves the right to appoint or not appoint any person;
- **Closing Date:09 April 2025**

Enquiries can be directed to Mr Oregolele Mokwa (HR Manager)

Tel: 053 497 3111 during office hours (07:30 - 16:00)