



## PERSONNEL VACANCY

Magareng Local Municipality, serving the towns and rural areas of Warrenton, invites applications from suitably candidates to fill the following vacant position within its establishment:

**POST :**            **MANAGER: BUDGET AND REPORTING (PERMANENT POSITION)**  
**SALARY:**        **R382 296.00 (POST LEVEL: 13)**

### MINIMUM QUALIFICATIONS / POST REQUIREMENTS

- An appropriate B Degree in Accounting/ Finance/ Auditing or Cost and Management
- Three Years relevant Experience;
- Extensive Knowledge of the Municipal Management System.
- Experience in Preparation of the Annual Financial Statement
- Extensive Knowledge of GRAP
- Advanced Budgeting and Financial Management Skills, Presentation Skills, problem analysis and problem solving skills
- Excellent Computer skill with advantage knowledge of MS Excel.
- Ability to communicate effectively at all level
- Ability to work under pressure.
- National Treasury Minimum Competency Requirements will be an added advantage;
- Valid Driver`s License

***The successful applicant /candidate must possess competencies as published in Annexure A of the Local Government Municipal Staff Regulations Promulgated in Government Gazette 55181 of 20 September 2021.***

### Key Performance Areas

- Budget and Budgetary Control
- Fund Administration
- Financial Reporting
- Cost Accounting
- Statistics
- Financial Year End Process
- Compilation of Operational and Capital Budget to give effect to the IDP
- Management of an effective costing system over capital projects and regular reporting thereof
- Compilation of the Annual Financial Statement;
- National Treasury Reporting

### Please Note:

1. The municipality is an Equal Opportunity Employer and will observe the requirements of equity employment and it's EE Plan.
2. No late, faxed or emailed applications will be considered
3. As part of the selection process, shortlisted candidates may be tested on any requirement, skill or competency, which will include pre-employment screening which will include security vetting/screening, verification of qualifications, criminal record and employment history/reference check and should disclose financial interests.
4. Shortlisted candidates will be subjected to security vetting/screening, verification of qualifications, criminal record and employment history/reference check and competency assessment and should disclose financial interests.
5. Magareng Municipality reserves the right to nullify or cancel and employment contract and recover all costs incurred by the municipality including remuneration, advertisement, travel and subsistence allowance to attend interviews, etc., should it be discovered that the successful

candidate submitted false or insufficient information which resulted to the contravention of the provisions of Municipal Council Policies or any other relevant legislation.

6. Suitably qualified applicants must submit their application with a detailed CV, certified copies of academic qualifications, Identity document and driver's licence (certified copies must not be older than 3 months) to the **Human Resource Manager P.O. Box 10 Warrenton Northern Cape 8530**
7. Written communication will only be with shortlisted candidates and if no communication has been received from the municipality within three (3) months after the closing date, please consider your application not successful.
8. The municipality reserves the right to appoint or not appoint any person.
9. **Closing Date: 17 June 2023**

**Enquiries can be directed to Mr Eddie Thebe (HR Manager)**

**Tel: 053 497 3111 during office hours (07:30 - 16:00)**