



## PERSONNEL VACANCY

Magareng Local Municipality (situated at Warrenton, Frances Baard District in the Northern Cape) serving the towns and rural areas of Warrenton, invites applications from suitably candidates to fill the following vacant position within its establishment:

### HOD: COMMUNITY SERVICES (RE-ADVERTISEMENT)

**Remuneration Package:** Minimum: R956 012, Mid-point: R1 074 171 and Maximum R1 175 182 per annum (all inclusive package), plus 4% remote allowance. Remuneration package will be paid as per the applicable notice. 53882 of 2025, total packages payable to Municipal Managers and Managers Directly Accountable to the Municipal Managers;

**Terms of Appointment:** A **Permanent** Appointment (in-terms of the Local Government: Municipal Systems Amendment Act, 2022 (Act 3 of 2022) published under Government Gazette No: 46740, dated 17 August 2022, including the signing of an employment contract and performance agreement in-terms of section 57 of the Municipal Systems Act, 2000 (Act 32 of 2000), and declaration of interest.

#### Job Requirements:

- Bachelor Science Degree in Social Sciences / Public Administration / Law or equivalent.
- A post graduate qualification will be an added advantage;
- Registration with the South African Council for Social Services Professionals (SACSSP), or similar recognised relevant professional body will be an added advantage.
- The successful candidate must meet the minimum competency requirements as contained in the Municipal Regulations on Minimum Competency levels, Gazette 29967 of 15 June 2007, i.e. South African Qualification Authority ID No. 48965 for Accounting Officers of Municipalities, e.g. (CPMD, MFMP, etc). If a newly appointed person is not in possession of this Competency, he/she must complete it within (18) months from the date of appointment, in accordance with Government Notice, No.91 of 3 February 2017, as promulgated in Government Gazette No.40593.
- Minimum of five years experience at middle management level;
- An advance level of Computer Literacy and proven ability to manage financial accounting systems and have proven successful institutional transformation within public and private sector.
- Valid driver's licence

#### Knowledge, Skill and Competencies

- Sound knowledge and understanding of relevant policies and legislations;
- Sound knowledge and understanding of institutional governance system, audit, risk and performance management process.
- The Municipality is seeking a strategic thinker for this role who can demonstrate executive disposition and conceptual, judgemental and interpretative abilities. There is a high demand at this level for attention and prompt response to community related queries and specific priorities and mandates of council. The incumbent must be able to plan and organise, control resources, communicate, negotiate and, place emphasis on time and service level standards.

#### Key Performance Areas

This post operates at a strategic level to provide strategic support to all the functions within the Magareng Municipality with the main priorities being:-

- Overall Management of the Community Services Department;

- Local Economic Development Management;
- Manage Parks and Recreations which include Libraries;
- Manage Public Safety which includes Municipal Traffic and Securities;
- Housing and Land Use Management
- Cemetery Management and Landfill site.
- Development of the Directorate`s long and short term programs to support the service delivery priorities of the Municipality`s Integrated Development Plan.
- To oversee the capital and operational budgeting requirements for projects and to enable effective functioning of the Department.
- To initiate a lead research into policy provisions and regulations in accordance with legislative prescripts;
- Liaison and communication
- Maintenance of vehicle and equipment.
- Management of Health and Safety within the Department.
- Compilation of all policies and procedures related to Community Services to ensure the smooth running of the Department;
- Support and advice the Accounting Officer and other Senior Managers in the Execution of their functions on matters related to Community Services;
- Perform any other duties or functions that may be assigned by the Accounting Officer of the Municipality

**Please Note:**

**Designated groups, including people living with disabilities, are particularly encouraged to apply.**

1. No late or faxed and/or electronic applications will be considered.
2. Only hard-copy applications will be considered.
3. Candidates are required to complete the prescribed "Annexure C" application form as per Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014 which is obtained from the Internet at [www.gpwonline.co.za](http://www.gpwonline.co.za). ( failure to do so will result in the candidate being disqualified)
4. Shortlisted candidates will be subjected to security vetting/screening, verification of qualifications, criminal record and employment history/reference check and competency assessment and should disclose financial interests.
5. Suitably qualified applicants must submit an application form as per "Annexure C", a detailed CV, certified copies of academic qualifications, Identity document and driver's licence (certified copies must not be older than 3 months) should be addressed to **The Municipal Manager P.O. Box 10 Warrenton Northern Cape 8530.**
6. **Closing Date: 27 March 2026**

Enquiries can be directed to: Mrs Corney Lentsoe, Tel: **053 497 3111** during office hours (07:30 – 16:00)

**Notice issued by:-**

**Mr Tumelo Thage**  
**Municipal Manager, Magareng Local Municipality**  
**Magrieta-Prinsloo Street**  
**P.O. Box 10**  
**WARRENTON**  
**NORTHERN CAPE PROVINCE**  
**8530**