



P. O. Box 10
Warrenton
8530

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Date: 14 June 2021

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
BID NO: CORP04/2020/21

Magareng Municipality hereby invites suitably service providers to bid for preparation, development, and design of job descriptions of all Municipal employees and assistance in respect of organisational structure review.

Specification

Quantity	Description
1	Development of job description and organisational structure review

The quotes must reach the municipality by not later than **12h00; 24 June 2021**.

- 1. All bids will be adjudicated and awarded in terms of the Magareng Municipality Procurement and Supply Chain Management Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the regulations promulgated under this Act. This bid is subject to the General Conditions of Contract and, if applicable, any other Special Condition of Contract.**
- 2. Late, incomplete quotes will not be considered.**
- 3. Suppliers must submit their bids with the following documentation and or information:**
 - 3.1 A valid original Tax Clearance certificate or SARS pin**
 - 3.2 Proof of fully paid municipal account not older than 90 days.**
 - 3.3 Bids to hold goods for 90 days.**

3.4 Certified evidence of B-B.B.E.E. contributor status by SANAS, IRBA or SANAS accredited agencies; or a sworn DTI affidavit.

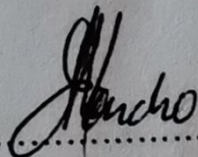
4. MBD 4, 6.1, 8 and 9 forms must be completed and signed.

5. Bidders must be registered on the Central Supplier Data Base to be able to comply with the conditions of this tender.

6. Bids must be sealed and envelope must be clearly marked "Development of Job descriptions and organisational review. CORP 04/2020/21.

7. **The Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or only part of a bid if (a) the bid amounts received are too high; (b) the bids do not comply with the specific bid goals; or (c) objective criteria exist which justify or necessitate the non-acceptance of any bids.**

Enquiries: MR Eddie Thebe at Tel no :(053) 497 3111



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E.M. Moncho
Municipal Manager