



INVITATION: FORMAL WRITTEN PRICE QUOTATION FOR SEVEN DAYS NOTICE

BID NO: RFQ20/2022/23

Magareng Municipality hereby invites suitably prospective service providers to quote for "supply and delivery of office furniture". Sealed Price quotations clearly marked "BID NO: RFQ20/2022/23 supply and delivery of office furniture" clearly endorsed on the envelope" must be submitted to the Magareng Local Municipality, Magrietha Prinsloo Street, WARRENTON, 8530. Bids **must** reach the municipality before **12h00 on Thursday the 15th of June 2023**.

SPECIFICATION AND QUANTITY IS AS FOLLOWS:

DESCRIPTION	QUANTITY
Executive Rectangular Desk with 3x drawer mobile pedestal (Colour Laminate Finish)	1
Executive High Back Chair – 5 wheels, black nylon arms with leather back	2
Visitors Chair – armrest in tabular black sponge, black back cover, seat and back upholstered in black fabric	2
Custom Gold and White Podium with municipal logo	1

1. Late, emailed, faxed, incomplete quotes will not be considered.

2. All quotes will be adjudicated and awarded in terms of the Magareng Local Municipality Procurement and Supply Chain Management Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the regulations promulgated under this Act. This bid is subject to the General Conditions of Contract and, if applicable, any other Special Condition of Contract.

3. Quotes must be valid for a period of 30 days

4. **Suppliers must submit their quotes with the following documentation and or information:**

4.1 A valid original Tax Clearance certificate or a valid tax pin.

4.2 A certificate certifying that the bidder has no undisputed commitments for Municipal services towards a municipality or service provider i.r.o. payments which are overdue more than 90 days; if the bidder is the lessee a valid lease agreement together with the municipal account of the landlord or a director if a company is a sole owner; or a letter from tribal authority if the service provider operates in rural area.

4.3 Certified evidence of B-B.B.E.E. contributor status by SANAS, IRBA or SANAS accredited agencies or valid affidavit order to claim HDI points.

4.4. MBD 4, 6.1 ,8 and 9 must be fully completed and submitted together with a quotation.

4.5. Bidders must be registered on the Central Supplier Data Base.

4.6. To cater for Preferential Procurement bidders that are located within Northern Cape Province will score a maximum points of 2 ;5 points if they are located within boundaries of Frances Baard District and 10 points if they are located within the boundaries of Magareng Local Municipality for locality and maximum of 10 points for HDI depending on the BBBEE status level.

5. The Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or only part of a bid if (a) the bid amounts received are too high; (b) the bids do not comply with the specific bid goals; or (c) objective criteria exist which justify or necessitate the non-acceptance of any bids.

6. Address and the vat number 4840122032 of the municipality must appear on the quote.

7. Failer to meet the above requirements or submission of documents, except for submission of BBBEE certificate or Valid swan affidavit will lead to disqualification of the quotation.

Enquiries must be directed to: SCM Office at Tel no :(053) 497 3111.

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Mr T Thage
Acting Municipal Manager

Notice date: 07/06/2023