



ADVERTISEMENT

INVITATION: FORMAL WRITTEN PRICE QUOTATION FOR SEVEN DAYS NOTICE

BID NO: RFQ 01/2023/2024

Magareng Municipality hereby invites suitably prospective service providers to quote for the supply and delivery of “**Printing and Stationery**”. Sealed Price quotations clearly marked “**PRINTING AND STATIONERY BID NO: RFQ01/2023/2024**” must be submitted to the Magareng Local Municipality, Magrietha Prinsloo Street, WARRENTON, 8530. Bids **must** reach the municipality before **12h00 on Thursday of 24 August 2023**.

| Description | Quantity |
|---|----------|
| Lever arch files | 08 |
| Boxes of paper: A4.210 x 297mm (500 sheets) | 130 |
| Packs of highlighters | 04 |
| Internet port for type C Ethernet Network with 3.0 Ports USB Splitter | 12 |
| HUAWEI Super charger Max 90.0w | 01 |
| White Window Opaque Banker Envelops: DLB 110x220mm (500) | 100 |
| Giant Stapler: HS-2000 | 01 |
| Kangaroo 800 Puncher | 01 |
| Stapler model m'800 | 01 |

1. Late, emailed, faxed, incomplete quotes will not be considered.
2. All quotes will be adjudicated and awarded in terms of the Magareng Local Municipality Procurement and Supply Chain Management Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the regulations promulgated under this Act. This bid is subject to the General Conditions of Contract and, if applicable, any other Special Condition of Contract.
3. **Suppliers must submit their quotes with the following documentation and or information:**

- 3.1 A valid original Tax Clearance certificate or valid tax pin.
- 3.2 A certificate certifying that the bidder has no undisputed commitments for municipal services towards a municipality or service provider i.r.o. payments which are overdue more than 30 days, if the bidder is the lessee a valid lease agreement together with the municipal account of the landlord or director if a company is a sole owner, or a letter from tribal authority if the service provider operates in rural areas.
- 3.3 Quotes must be valid for a period of 30 days
- 3.4 Certified evidence of B-B.B.E.E. contributor status by SANAS, IRBA or SANAS accredited agencies or valid affidavit.
- 3.5 MBD 4, 6.1, 8 and 9 must be fully completed and signed together with quotation.
- 3.6 Bidders must be registered on the Central Supplier Data Base and must be compliant.
- 3.7 in terms of procurement preferential policy, the municipality aims to achieve Historical Disadvantage Individuals(HDI) special goal. Therefore, the whole 20 points PPPFA will be towards the specific goal.

5. The Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or only part of a bid if (a) the bid amounts received are too high; (b) the bids do not comply with the specific bid goals; or (c) objective criteria exist which justify or necessitate the non-acceptance of any bids.

6. Address and the vat number 4840122032 of the municipality must appear on the quote.

7. Failer to meet the above requirements or submission of documents, except for submission of BBBEE certificate or Valid sworn affidavit will lead to disqualification of the quotation.

Enquiries: SCM Office at Tel no :(053) 497 3111)



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MR T Thage
Acting Municipal Manager
Notice date: 15/08/2023