



Magareng Local Municipality hereby invites tenders in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for the following services:

No	Project	BID No	Special Condition	Closing Date
1	Appointment of a service provider for the compilation of the valuation roll and supplementary valuation rolls and maintenance thereof for the financial year/s 01 July 2025 to 30 June 2030	BID: FIN 01/2023/24	<p>MAGARENG LOCAL Municipality is calling for tenders from experienced and suitably qualified valuers for the compilation of a valuation roll and supplementary valuation rolls in terms of the Act, for the following areas within its area of jurisdiction:</p> <ul style="list-style-type: none"> • WARRENTON • IKHUTSENG • WARRENVALE • FARMS within the Municipality's Boundaries i.e. Doornfontein <p>The valuation process generates a substantial</p>	07 September 23

			<p>percentage of Municipality's income and therefore the Municipality could suffer significant detriment, if the valuation services provided are not accurate. There is also a significant customer service focus associated with the valuation process that impacts on the Municipality's image.</p> <p>The successful Tenderers must commit themselves to strict confidentiality both during and after the valuation task.</p> <p>Tenderers must ensure that no conflict of interest occurs during or after the valuation process and if any potential conflict arises, the Tenderer must advise Municipality accordingly.</p> <p>Tenderers will be required to prepare a project plan in terms of Schedule 7 and to adhere to the time schedules detailed therein, as well as paragraph 18 hereof.</p> <p>Municipality will provide the Tenderer with certain data as detailed in paragraph 14</p>	
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			<p>hereof.</p> <p>Any further data or information required to fulfil the requirements of the Act and the specific requirements of the Municipality shall be for the sole account and responsibility of the Tenderer.</p>	
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FUNCTIONAL CRITERIA

Tenderer will first be evaluated on the following points scoring criteria and thereafter be subjected to a further evaluation regarding equity ownership, (HDI & SMME) other procurement requirements of the Municipality and price.

FUNCTIONALITY				
			POINTS	SCORE
1. Municipal Valuer	At least TWO letters of appointment on General Valuation Rolls as a Municipal Valuer in a Municipality.		20	
	Registration certificate as a professional valuer or professional associated valuer (with no restrictions), with a valid registration with the SACPVP		10	
2. Reference Letters	Two contactable reference letters on a letterhead of clients for compilation of valuation rolls;work has been conducted over the past 5 years in terms of the MPRA.		20	

3. Skills transfer programme	A detailed plan on the skills transfer program (Coaching and mentoring of in-house staff)	5	
4. Municipal Project plan	Project Plan aligned with municipal project plan time frames, its deliverables and monthly cash flows.	5	
5. Valuation Methodology	Methods to be applied to different categories of property	10	
6. Human resources capacity	List of the team and its qualifications with CVs	5	
7. Back-up and recovery plan	Provision of the specified back-up and recovery plan	5	
8. Public Participation	Provision of an implementation plan for the specified public participation plan with media examples and timeframes	5	
9. Quality Assurance Plan	Provision of a Quality Assurance Implementation Plan with project phase details and process flow	5	
10. Valuation Roll Management System (VRMS)	Valuation Roll Management System (VRMS) licensed, functional and operational as per bid specification. (Attach copy of licence)	10	
TOTAL		100	

For Tenderers to be considered for the next phase of evaluation, they must achieve a minimum rating of 70% under this paragraph.

The Municipality will refer the tenders after this evaluation process to the relevant tender committee for further adjudication and consideration.

The quotes must reach the municipality by not later than **12h00; 07 September 2023**

1. All bids will be adjudicated and awarded in terms of the Magareng Municipality Procurement and Supply Chain Management Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the regulations promulgated under this Act. This bid is subject to the General Conditions of Contract and, if applicable, any other Special Condition of Contract.

2. Late, incomplete quotes will not be considered.

3. The following documents are to be completed and returned as they constitute the required for the purpose of evaluating the bids, some will form part of the subsequent contract, as they form the basis of the bid offer. For this reason, it is very important that bidders return all information requested:

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| 3.1. | Invitation to Bid | MBD 1 |
| 3.2. | Declaration of Good Standing Regarding Tax | MBD 2 |
| 3.3 | Declaration of interest | MBD 4 |
| 3.4 | Preference points claim form | MBD 6.1 |
| 3.5. | Declaration of Bidder's Past Supply Chain Management Practices | MBD 8 |
| 3.6. | Certificate of Independent Bid Determination | MBD 9 |
| 3.7. | Central Supplier Database report (Not older than 3 months from closing date of this tender) | |
| 3.8. | Tax Clearance Certificate or Tax Compliance Status Pin Issued | |
| 3.9. | Authority of Signatory | |
| 3.10. | Certified copy of Certificate of Tenderer's Certified B-BBEE Status Level of Contributor by SANAS, IRBA or SANAS accredited agencies, or a sworn affidavit. | |
| 3.11. | Certified copy of Professional Indemnity Insurance | |

- 3.12. Latest Municipal account not more than 90 days in arrears from closing date of this tender and/or copy of valid Lease Agreement (if renting) as per conditions set out in Form L page 67.
- 3.13. Bids to hold goods for 90 days.
- 3.14. In terms of procurement preferential policy, the municipality aims to achieve Historical Disadvantage Individuals(HDI) special goal. Therefore, the whole 20 points PPPFA will be towards the specific goal
4. Bids must be sealed, and envelope must be clearly marked **“The compilation of the valuation roll and supplementary valuation rolls and maintenance thereof for the financial year/s 1 July 2025 to 30 June 2030”**.
5. **The Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or only part of a bid if (a) the bid amounts received are too high; (b) the bids do not comply with the specific bid goals; or (c) objective criteria exist which justify or necessitate the non-acceptance of any bids.**

**Issued by
Mr T Thage
Acting Municipal Manager**

Notice date 16/08/2023